

Data Subject Request Form

This form should be used to submit a data subject request under the provisions of the European Union General Data Protection Regulation (GDPR).

Submitter Details

|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Phone Number:** |  |
| **Cell Phone Number:** |  |
| **Email Address:** |  |

|  |  |
| --- | --- |
| **Relationship to Holland & Knight (H&K):** |  |
| **A. Client Relationship****(provide client name)** |  |
| **B. Former Client Relationship****(provide client name)** |  |
| **C. Employee****(provide legal name under which employed by H&K)** |  |
| **D. Former Employee****(provide legal name under which employed by H&K)** |  |
| **E. Other****(please specify)** |  |

Type of Request

Please select the type of request you are making:

|  |
| --- |
|[ ]  *Consent Withdrawal* |
|[ ]  *Access request* |
|[ ]  *Rectification of personal data* |
|[ ]  *Erasure of personal data* |
|[ ]  *Restriction of processing of personal data* |
|[ ]  *Personal data portability request* |
|[ ]  *Objection to processing of personal data* |
|[ ]  *Request regarding automated decision making and profiling* |

**Last Known Contact Information Previously Provided to H&K**

|  |
| --- |
| Address:Phone Number:Cell Phone Number:Email Address: |

# Request details

|  |
| --- |
|  |

**Request reason/justification**

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|  |

|  |  |
| --- | --- |
| **Signature:** |  |
| **Name:** |  |
| **Date:** |  |

Once completed, this form should be submitted via email to gdpr.compliance@hklaw.com or posted to:

Holland & Knight (UK) LLP

CO: Nikki Conquest, Office Manager

Leaf 27C

Tower 42

25 Old Broad Street

London EC2N 1HQ

England

*Please note that the rights of this Data Subject Request Form are not absolute, and we may be entitled to refuse requests, wholly or partly, where exceptions under applicable law apply or when the information provided proves insufficient to verify your identity.*